

DARIEN HIGH SCHOOL BUILDING COMMITTEE

DARIEN, CONNECTICUT

Minutes of January 8, 2004 Meeting

Peter Maglathlin, chairman, convened the meeting of the High School Building Committee at 8:00p.m. in Room 206 of the Town Hall.

Members present:

Peter Maglathlin	Sal Mazzeo
Jerry Nielsen	Jenny Streeter
John Bowes	Dave Campbell

Guests:

George Graikoski
Paul Engemann
John Ryan
John KelleherAdele Coniff

The meeting's agenda was adopted unanimously.

The minutes of the November 13, 2003 meeting were approved unanimously.

Construction Progress Report

John Ryan reported for the Committee different options for the demolition of the current gym given the difficult demolition schedule for the summer of 2005. The committee expressed the desire to keep any disruption to the student body to a minimum. John agreed to work with Paul Engemann and after further due diligence report back to the committee.

George Graikoski presented and reviewed Monthly Progress Report #12. He stated there are still numerous United Steel change orders to be approved. John Ryan is in the process of reviewing each change order and a meeting has been set up with United Steel for January 22, 2004, to discuss.

George also reported that in a couple of locations light fixtures were inappropriately specified. The architect and engineer are in the process of reviewing the changing the details to avoid extra costs associated with changes.

George further reported construction was proceeding well. He also reviewed the updated schedule to accommodate the winter conditions while keeping the project on schedule.

Design Development Committee Report

Jenny Streeter reported 75% of the estimating for the FF&E has been completed. The specifications are still under staff review but appear to still be within the budgeted allowance.

the FF&E plan is in its final stages of administration review. She stated some sample product will be made available for review by staff.

Finance Committee Report

John Bowes presented and reviewed an updated construction cost summary. He reported he had received a proposal from Herbert S. Newman and Partners to accommodate a staff request to change a classroom. The committee denied this proposal.

Chairman's Report

Peter Maglathlin proposed a press release showing support by the HSBC for the fundraising effort for a new artificial turf field. Following discussion and some modification the press release was approved unanimously.

The next regular meeting is scheduled for January 22, 2004, at 8:00p.m. in Room 211 of the Town Hall.

The meeting was adjourned at 9:20p.m.

Respectfully submitted,

Jerry Nielsen, Jr.

Approved: January 22, 2004